



Cutover Reminder: Portal and Other ESAR A2.2 Changes (For All Account Types)

ATTENTION ALL ACE ACCOUNTS:

On Sunday, April 12, 2009, U.S. Customs and Border Protection will deploy enhanced ACE capabilities within the Entry Summary, Accounts and Revenue (ESAR) A2.2 release. The A2.2 release will lay the foundation for a true electronic environment for processing entry summary transactions beginning with entry types 01 and 11 and it will provide for nationwide visibility of summary related documents and actions.

New ACE Portal Features in this Release Include:

- **Portal Navigation Changes:** Four tabs will be displayed when any trade user logs into their ACE portal account.

Home	Accounts	References	Tools
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- There is no longer an “*Action*” drop down list in the portal. All functionality has been moved to the “*Home*,” “*References*” or “*Tools*” tab.
 - “*ACE News*” is now located on the “*Home*” tab.
 - “*Manage Access*” is now located on the “*Tools*” tab under “*User Account Administration*.”
 - “*Manifest*” is now located on the “*Tools*” tab under “*Manifest Tools*.”
 - Access for truck carriers to “*Transactions*” is now located on the “*Accounts*” tab.
 - “*References*” are now located on the “*References*” tab.
 - The “*change password*” icon is no longer displayed. The “*change password*” link can be found under the “*Tools*” tab.
- **Declarations:** Importers or their designated agents with access to the importer’s portal account can create and maintain specific declaration records in ACE. This new link is located on the “*Accounts*” tab and requires the Trade Account Owner to assign access privileges to anyone needing access to this link.
 - **Forms:** Importers or their designated agents with access to the importer’s portal account can view and respond to CBP Forms 28, 29 and 4647 via the ACE portal for ACE entry summaries. They can also respond to certain post summary requests for documents via the ACE portal for ACE entry summaries. This new link is located on the “*Home*” tab and requires the Trade Account Owner to assign access privileges to anyone needing access to this link.



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- **Mode of Communication:** Importers can select mail, portal or both as their means to receive communications on CBP forms 28, 29 and 4647 for ACE entry summaries. This new link is located on the “*Accounts*” tab and requires the Trade Account Owner to assign access privileges to anyone needing access to this link.
- **Reports:** There are six new reports for this release. A new “*Declarations*” sub-folder under the “*Account Management*” folder contains the “*Trade Declarations*” report. Three reports for ACE entry summaries can be found in the new “*Entry Summary*” folder. They are the “*Entry Summary Census Warning and Override*” report, the “*Entry Summary Line Detail Report*” and the “*Entry Summary Report*.” Within the “*Entry Summary*” folder, there is a sub-folder called “*Trade Actions*” and it contains the “*ACE Reject Report*” and the “*CBP Form 28, 29, 4647 Status Report*.” The “*Reports*” link is located on the “*Accounts*” tab.
 - Brokers, importers and carriers will also see the new “*Help*” folder under “*Public Folders*.” Initially this folder will contain the ACE Portal Reports Dictionary issued in 2008. CBP is currently in the process of updating the dictionary to reflect the modified report capabilities. At that time all ACE account types, including sureties, with access to reports will see the “*Help*” folder.

Census Warnings:

Census warnings can be electronically overridden prior to or after receiving a Census warning message in ABI for ACE entry summaries.

Additional Resources Available:

- Take the web-based training (WBT) titled “*Multi-Modal Manifest and ESAR Enhancements (A2)*” located on CBP.gov/modernization under the “*Training and Reference Guides*” section.
- Go to CBP.gov/modernization, Cargo Systems Messaging Service section, for additional information on the A2. 2 release capabilities (See: CSMS 09-000154 and 09-000157).
- Look for additional user guides that provide detailed instructions on A2.2 release capabilities in the next few weeks.