



Creating Declaration Records

Importers and brokers with ACE Portal accounts are able to create declaration records through the ACE Portal. At this time the following blanket declarations are supported in ACE:

- Affidavit of Manufacturer
- Importer Certifying Statement
- Non-Reimbursement Blanket Statement (Antidumping/Countervailing Duty)
- North American Free Trade Agreement (NAFTA) Certificate of Origin

Brokers and/or filers who would like to create declaration records on behalf of importers with ACE portal accounts will require access to the importer's portal account. Brokers and/or filers will also be able to create declaration records for their non-portal accounts (that is, importers without a portal account) from their own portal account.

Once the declaration record is created via the Portal, it can be viewed nationally by U. S. Customs and Border Protection (CBP)

Attention Brokers

Brokers are reminded to keep contact information up to date in their ACE Portal Accounts so that correct information is available in the event CBP needs to contact the broker. Contact name and phone number should be maintained at the corporate office level and at the permitted port level.

ESM 7025 – CBP Form 28, 29, 4647 Status Report

In the April TAO Update, trade users were notified that forms sent for Automated Commercial System (ACS) filed entry summaries were not consistently appearing in the "Task List." Users were advised to run the ESM 7025 report and to schedule the report to run on a weekly basis. To assist in scheduling the report, follow the instructions shown below. Please note that the prompts in the report are for "notice date" and "due date." Users will need to run the report in the modify mode.

- Select **Modify** below the report name.
- Select **Cancel** when the "Prompts" box displays.
- Select **Edit Query** when the new screen appears.
- Select the **+** icon beside the "Trade Action" sub-folder to expand the universe.
- Select **Action Create Date**.
- Add the **Action Create Date** to the report under the "Query Filters" panel.
- Select the dropdown arrow next to "In List" and change to **Between**.
- Select the first filter type menu button  and select "**Object**."
- Select the **+** icon next to the "Date Objects" class to expand the folder.
- Select the **Previous Week Begin** for the first filter and then select **OK**.
- Follow the steps above and select **Previous Week End** as the second filter and select **OK**.



- Select **Run Query**.
- Save the report to your "*Favorites*" and schedule the report. Results returned will show forms created during the previous week.

Please note the form must have been created in ACE for it to appear in the report.

Periodic Monthly Statement Payment Reminder

Once the entry summary is on a periodic daily statement it must be removed from the statement in order for changes to be made. At that point the entry summary will become a single pay.

Bond Update

The Revenue Division has started to process and store bond documents electronically. With this process, each and every attachment submitted for a new continuous bond, termination request, or bond rider must be converted into a TIF format. CBP is asking that when a bond document request is submitted, only one attachment be submitted per request. This will eliminate having to convert multiple documents. The attachment should be in a TIF format with a DPI setting of 300.

When submitting a new continuous bond, please scan and send the documents in the following order: CBP Form 301 (1st page), CBP Form 301 (2nd page), bond application, CBP Form 5106 (if applicable) and any other documents, i.e. power of attorney, partnership papers, etc. Please submit only one copy of the CBP Form 301; multiple copies are not necessary. Although not a requirement at this time, the Revenue Division anticipates that at some future date all bond submissions will be required to conform to these specifications.

This new process should be beneficial to both CBP and the trade community. The electronic bonds will reduce the amount of paper used, enhance the quality of the imaged processed bonds and also expedite the notification of processed bonds.

Recent ACE Updates

Truck Issue Spreadsheet

CBP has now posted a spreadsheet of open ACE truck manifest programming issues to our website at:

<http://www.cbp.gov/xp/cgov/trade/automated/modernization/>

Click on Open ACE Programming Issues and then select e-Manifest: Trucks PTRs. This link will be updated frequently to keep the issues and their statuses current.

Frequently Asked Questions



June 2010 Update

CBP has posted a comprehensive ACE Frequently Asked Questions document on CBP.gov. This document provides answers to questions on new ACE Entry Summary, Accounts and Revenue capabilities (A1, A2.2 and A2.3.1); general ACE information; ACE account application process; ACE Portal account functionality; Periodic Monthly Statement filing; electronic truck manifest, and reports.

To access the web page containing this FAQ document, cut and paste the following link to your browser:

<http://www.cbp.gov/xp/cgov/trade/automated/modernization/ace/>

Pay.gov Change

Pay.gov's Automated Clearing House (ACH) settlement provider will be implementing a new payment processing system on June 30, 2010; there will be a NEW routing number for Pay.gov transactions. This change may affect agency customers utilizing debit block services from their financial institution. These customers will need to unblock the new routing number 041036046 in addition to the current Pay.gov routing number, which is 042736141.

All debit payers will need to notify their financial institution to have routing numbers 041036046 and 042736141 unblocked. Please note that debit blocks can be removed by either unblocking "Originating Depository Financial Institution (ODFI)" routing numbers or by unblocking the ten-digit Company ID numbers, which Pay.gov calls the "ALC+2." Agencies and customers that unblock their accounts using only the Company ID will not be affected by this change as these ID numbers will not be changing.

Customers should monitor their accounts to ensure that their payments are being debited from the account. Any ACH Debit rejections caused by ACH Debit payers who fail to notify their respective banks of this change will be subject to all penalties currently imposed by law.

This change will not affect agencies and customers that process only credit card transactions.

Cargo Moving Under Instruments of International Trade (IIT)

There is no shipment release type for the situation where a shipment consists solely of IITs and the carrier has been contracted to move the shipment under a bill of lading (SCN). This scenario is exempt from the filing of an e-Manifest due to the fact that the system does not handle that situation.

ACE e-Manifest does support the ability to create a manifest, report a conveyance and/or equipment and make a declaration that IITs are present in the conveyance **or equipment**. For example, if a trailer is outfitted with engine racks, then the carrier can declare the engine racks as IITs whether or not the racks are holding engines and regardless of whether they are owned by the carrier or importer. This is done by selecting one of four options in the equipment or the conveyance screens or the equivalent EDI segments that capture IIT data.



Attention Truck Carriers

On June 13, 2010 PTR 37217 was deployed into the ACE Truck Application to resolve a QP in-bond problem that was preventing the release of a shipment on an e-Manifest. This PTR changed the way ACE processes a PAPS shipment type when both a QP in-bond and an entry are on file for the same shipment control number (SCN).

The previous functionality defaulted to the QP in-bond, giving priority to the QP in-bond request when both a QP in-bond and entry were on file for the same SCN. This fix changed the functionality to default to the QP in-bond only when the entry on file is filed for a port that is different than the port at which the e-Manifest is being processed. For example, if a truck arrives at the Port of Buffalo with a shipment and both a QP in-bond and an entry are on file for the same shipment, then the system will select the entry if it is filed for the Port of Buffalo. However if the entry is for a port other than Buffalo, then the QP will be linked to the shipment control number (SCN).

Your Questions:

Is there a report that contains the liquidation date as a standard data element?

Yes, both AM 068, Entry summary report, and ESM 7068 Entry Summary report (for ACE entry summaries) show the liquidation date as a standard data element. The liquidation date can also easily be added to any Account Management report.

Where do I find a scheduled report once it has run?

*If you scheduled the report from your "Favorites," the report results can be found by selecting the "History" link under the name of the report you scheduled.
If you schedule an Authorized Data Extract or you schedule a standard report, the report results will be returned to your "inbox." All scheduled reports are available by selecting the "History" link under the name of the report you scheduled.*

Looking Ahead to e-Manifest: Rail and Sea (M1)

Building on the foundation of eManifest: Trucks, U.S. Customs and Border Protection (CBP) will be deploying new capabilities that will allow rail and sea carriers to transmit electronic manifest data to ACE. Ultimately, CBP will replace the Automated Manifest System with ACE as the CBP-approved Electronic Data Interchange system for rail and sea data submissions. Rail and sea carriers who choose to participate in the ACE e-



Manifest: Rail and Sea (M1) test and establish ACE Secure Data Portal accounts will find the following benefits:

- Sea carrier accounts will have the ability to:
 - create and maintain conveyance (vessel) data using portal input screens and/or using the upload capability into an Excel spreadsheet
 - download vessel data from the portal into an Excel spreadsheet
- Rail and sea carrier accounts will have the ability to:
 - create and maintain their custodial bond authorization file
 - designate those entities that are authorized to obligate the bond principal's custodial bond
 - run various standard bill of lading, in-bond, manifest and equipment reports with standard data objects
 - modify standard reports by adding and deleting data objects as well as creating customized reports from scratch
 - save reports to a "shared folder" for use by others within the account
 - access two categories of reports: (1) twenty-four hour reports will be refreshed nightly and will contain the latest version of the bill of lading; (2) two hour reports will contain any data that was created or changed within the past two hours. These reports will show all versions of the bill of lading for the past 30 days.