



Document Image System

On April 6, 2012, U.S. Customs and Border Protection (CBP) published a Federal Register Notice (77 FR 20845) announcing the commencement of a National Customs Automation Program (NCAP) test concerning document imaging. During the test, volunteer participants filing Automated Commercial Environment (ACE) entry summaries will be able to submit electronic images of specified CBP and Participating Government Agency (PGA) forms via the Electronic Data Interchange (EDI). Please see the FRN for eligibility requirements and specific information concerning the test.

The trade benefits of DIS include:

- Initiation of single window submissions from Trade to CBP and PGAs
- Nationwide visibility of CBP and PGAs to trade-submitted documents
- Central repository for documents submitted by the trade
- Reduction in time and cost surrounding paper processes

The following documents are included in Phase 1 of the DIS test:

- Commercial Invoice
- Packing List
- Invoice Working Sheet

The PGA related forms and documents supported in this first phase of the DIS test are as follows:

- TSCA Import Certification Form
- EPA Form 3520-21 Importation of Motor Vehicles and Engines (off road)
- EPA Form 3520-1 Importation of Motor Vehicles and Engines (on road)
- EPA Form 3540-1 Notice of Arrival of Pesticides and Devices
- EPA Pesticide Label
- EPA Pre-approved Vehicle/Engine Exemption
- APHIS Ingredients List
- APHIS Phytosanitary Certificate
- APHIS Import Permit
- APHIS Transit Permit
- APHIS Notice of Arrival
- APHIS Pre-Clearance 203
- NOAA Form 370 Fisheries Certificate of Origin
- NOAA Toothfish Pre-Approval

Note: The APHIS, EPA and NOAA forms can only be submitted with ACE entry summaries that are certified for release.

Trade participants may contact their local Client Representatives Branch for trade on-boarding procedures. For additional information, please refer to CSMS 12-000124 and to CSMS 12-000125 for the DIS Information Notice.



Shared Reports Now Available for Trade Use

All ACE report users now have the ability to share customized reports with any user of their ACE Portal account who has access to ACE reports. This will improve efficiency for the account by eliminating the need for multiple users to create similar reports.

Your account shared reports folder is located under the “Public Folders, Shared Reports, Trade” folder. The account specific folder will be automatically generated by ACE and will reflect your top account name, followed by the ACE ID number. Any reports posted to this folder can be viewed by all users within your account who have access to ACE reports, but will not be visible to other accounts.

CBP recommends you first save the report to your “Personal Folder” so that you always have a clean copy of the report. You can then copy the report to the Shared Reports folder.

Refer to the Shared Reports Information Notice, CSMS # 12-000146, which provides step by step instructions for using the Shared Reports folder. The Shared Reports Information Notice has been posted to CBP.gov. Use the following URL to locate the notice:

http://www.cbp.gov/xp/cgov/trade/automated/modernization/ace_welcome/ace_reports/

Are You Ready for e-Manifest: Rail and Sea?

September 29th will be here before you know it.

M1 On-boarding Status as of 4/19/12

ABI Vendors and Software Developers	Universe	In Production	Completed Testing	Currently Testing	Waiting for Testing to Begin
	61	1 1%	2 3%	11 18%	47 78%

Ocean	Universe	In Production	Completed Testing	Currently Testing	Waiting for Testing to Begin
Transmitters	97	7 7%	18 19%	10 10%	62 64%
Carriers Represented	3344	311 9%	1967 59%	606 18%	460 14%



Rail	Universe	In Production	Completed Testing	Currently Testing	Waiting for Testing to Begin
Transmitters	9	4 44%	1 1%	1 1%	3 33%
Carriers Represented	15	10 67%	1 6%	1 6%	3* 20%

Attention Truck Carriers: FAST Cards

When a FAST (Free and Secure Trade) card is issued, the driver is instructed to activate the card. If the card is not activated, the FAST card data will not be transferred to ACE and it will not be possible to add that driver to a manifest via his/her FAST card number. Once the driver has activated the card, the card cannot be used until the next day (to allow the data to be transferred to ACE overnight).

Recent ACE Updates

Please note you may need to copy and paste the URLs below to your internet browser.

Trade Support Network Monthly Committee Meeting Reports

TSN Monthly Committee Reports, for the period of December 2011 through March 2012, have been posted to CBP.gov at:

http://www.cbp.gov/xp/cgov/trade/automated/modernization/trade_support_network/tsn_monthly/

Trade Software Developer Technical Seminar Meeting Report Posted

The Trade Software Developer Technical Seminar Meeting Report has been posted to cpb.gov at:

http://www.cbp.gov/xp/cgov/trade/automated/modernization/trade_support_network/session_highlights/

Simplified Entry Port Visit Report Posted

In March 2012, CBP hosted meetings at the initial three ports which will be piloting Simplified Entry. The meetings provided bi-directional education for both CBP and the trade on how Simplified Entries will flow in the Air mode of transportation. The report has been posted to cbp.gov at:

http://www.cbp.gov/xp/cgov/trade/trade_transformation/simplified_entry/simplified_entry/e_pilot.xml

ACEopedia Updated on CBP.gov

CBP has posted an updated copy of the Current Status of ACE (ACEopedia). Use the following URP to view the updated status

http://www.cbp.gov/xp/cgov/trade/automated/modernization/whats_new/



Refund Questions

If you have questions about refunds, you can call 317-298-1200 X 4015 or send an e-mail to revrefundinquiry@cbp.dhs.gov. Please remember to include your Importer of Record (IR) # when sending an e-mail.

Reminder: Deleting Your Cache

If you are having problems signing onto the ACE Portal, you might want to try deleting your cache. To do that, follow the instructions listed below:

1. Open up Internet Explorer
2. Click on **“Tools.”**
3. Click on **“Delete Browsing History.”**
4. Click on **“Delete.”**

If you do not want to delete saved passwords, leave that box unchecked. Note: CBP does not recommend that you save your ACE passwords.

If you do not see a “Delete Browsing History” option under “Tools,” you can achieve the same result by checking “Internet Options” and deleting your cache from there.

Your Questions:

As a broker, if we upload a blanket AD/CVD certificate through the ACE Portal for one of our importer clients and we don't know if that client has their own ACE portal account, will ACE accept or reject the blanket certificate?

ACE will reject the blanket declaration record or in this case, the blanket AD/CVD certificate created by the broker, if the importer has their own ACE Portal account. You will see the following error message: *“Enter IR# which is not a Sub Account of another Top Account.”*

I modified AM 008 to include the Bill Refund Number, the Bill Refund Status Code and the Bill Refund Status Description. The Bill Refund Status Description reads Paid or Issued. How can I tell what is a refund and what is a bill?

We recommend that you add the Liquidation Type Description to the report. This data element will indicate Bill, Refund, Auto Liquidation, No change, Re-liquidation Refund, etc.

Can DIS be used for all entry summaries to respond to a request from CBP for additional documents?

No, DIS will be available to **ACE entry summary filers** and for **ACE entry summaries** only. This includes ACE entry summaries certified for release.



If I know CBP will request additional documents associated with an ACE entry summary, can I submit the documents with the initial transmission?

No, DIS may only be used to transmit documents for ACE Entry Summaries in response to an electronic request. However, for the purposes of PGA forms and invoices/packing lists that are associated to ACE entry summaries certified for cargo release, the trade may submit the required documentation without a prior request by CBP or the participating government agency. In this case all imaged documents must be submitted when the ACE entry summary is filed.