



**Title: Expansion of the Pilot for Export Ocean Manifest Submissions**

**Date:** 08/20/2012

**To:** Ocean Export Manifest Filers

U.S. Customs and Border Protection (CBP) will begin expanding the pilot project to have export ocean manifests filed via e-mail into the Document Imaging System (DIS) in place of the physical paper document being presented at the port. The paper manifest for those pilot participants will be submitted via a readable PDF attachment to an e-mail. The expansion will take place as follows:

- August 20, 2012 – Florida and all Gulf Coast ports to Brownsville, Texas and Puerto Rico
- September 4, 2012 – All East Coast ports and Buffalo, Chicago and Detroit
- September 17, 2012 – All West Coasts ports including Alaska and Hawaii

Current pilot participants may immediately begin filing export ocean manifests via e-mail into DIS at all Florida, Puerto Rico and Gulf Coast ports to Brownsville, Texas.

**Requirements for participation**

- Pilot participants will submit a readable PDF copy of the paper export manifest via email to CBP;
- The e-mail must contain key manifest data elements in the subject line and body of the e-mail (the key data elements are needed for the system to save, search and process the document).

Pilot participants will **NOT** be required to present a paper copy of their CBP Form 1302A and/or their paper Bill of Ladings (BOLs) to the ports listed above during the pilot.

This pilot is an interim step to the full development of an electronic export manifest that will replace the current paper process. This process should help to alleviate some of the cost (printing, mailing, couriating, etc) associated with the presentation of the paper export manifest to CBP for the trade.

If you are interested in participating in the pilot or would like additional details, please contact Mr. Robert Rawls, Outbound Branch Chief, Export Control Branch, at [Robert.Rawls@dhs.gov](mailto:Robert.Rawls@dhs.gov) or Mr. Adi Abel, Program Manager, Cargo Control and Release, ACE Business Office, at [Adi.Abel@cbp.dhs.gov](mailto:Adi.Abel@cbp.dhs.gov).

August 21, 2012